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Dear Hiring Manager:

It is with pleasure that I recommend Diane Collins for employment. I worked with Diane at the Specialty Equipment Market Association for ten years.

Diane and I worked in the SEMA Show Department together. I was the Special Events Administrator and Diane was a Trade Show Coordinator. On many occasions Diane assisted me with event production. She managed special events ticket order entry and fulfillment with 100 percent accuracy. She also assisted with on-site duties including but not limited to, registration check-in, badge creation, and will call ticket fulfillment. I knew I could always count on Diane for accuracy and professionalism. Diane is very bright and exhibits exceptional attention to detail in everything she does.

Most recently, Diane was a Councils Director at SEMA, an association liaison to a niche-related group of volunteers. At that time Diane was responsible for her council's events, which from my view point, were executed flawlessly.

If I were a hiring manager, it would be an honor to invite Diane to join my team of professionals. That is what you'll get with Diane Collins.

Sincerely,

Elizabeth Lombardo